

BOLTING COMPETENCE TRAINING

BCSA E Learning training course is recommended for personnel that are to be nominated as the Level 3 Bolting Coordinator for the National Highways Sector Scheme 20. The details are given in the BCSA Competence in Preloaded Bolting Standards (Revised April 2014), which is a downloadable document as part of the course material and is attached to this AMM.

The objective of this training course is to give confidence in the effectiveness of training through performance demonstration at the appropriate level.

On successful completion of the training and passing of the multi choice test a competency certificate is made available to the candidate:

Level 3 – Bolting Coordinator

To qualify as a Bolting Coordinator the candidate will need to pass the E Learning competency test and then prepare company specific purchasing procedures and method statements as well as provide training for the company's Level 2 – Bolting Inspector and Level 1 – Bolting Practitioner. This evidence will need to be submitted for assessment by BCSA.

Level 2 – Bolting Inspector

To qualify as a Bolting Inspector the candidate will need to pass the E Learning competency test. A Bolting Inspector must be able to demonstrate by assessment and validation that they have the required experience and can oversee the preparation, assembly and inspection of preloaded bolted connections in accordance with company method statements.

Level 1 – Bolting Practitioner

The Level 1 Bolting Practitioner will require training by the Level 3 Bolting Coordinator in the company specific procedures and method statements.

The cost of the training:

- E Learning Bolting Competency Course = £100 + VAT (£120)
- Level 3 Bolting Coordinator Assessment = £200 + VAT (£240)

Renewal after three years cost: (see the Standard for more details)

- E learning = £100 + VAT
- Assessment and recertification = £75 + VAT

Joining Instructions for the BCSA online Bolting Competency course

BCSA recommend setting sufficient time aside to allow the course to be completed. The course can be completed in one sitting or study in short sessions if preferred.

This is what you need to do to get started:

1. Go to the web portal at <http://bsatraining.co.uk/login/index.php> and create an account. This is self registration and you need an email address and to create a password, guidance is given on what the password should include.
2. Once the account is created - check your email to confirm your account.

3. Select the course you would like from the menu '**Bolting Competency**' and click the Paypal button to pay (you can use Paypal with any debit or credit card). You are now enrolled in the course.

Certificates

When the course and multi choice test is successfully completed click on Certificate then the 'get certificate' button at the bottom of the course page. You can now save and download your certificate.

IMPORTANT: When you have completed your final assessment and are happy with your score do not log into the final assessment again or your score will be saved as "incomplete." You must exit the course properly to save your score - don't click on any other links (including grades) until you have exited the course.

Computer setup

You'll need to have recent versions (version 6 or above) of Flash Player and Google Chrome browser to be able to run the course and most computers already have these set up. If you have any problems accessing the course please contact:

training@steelconstruction.org



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